



KTUNAXA ENTERPRISES LTD.

Chief Financial Officer (CFO)

Ktunaxa Enterprises Ltd. (KEL) is collectively owned by the four Ktunaxa Communities and the Ktunaxa Nation Council. KEL pursues and manages sustainable and responsible business, for profit, and supports the Ktunaxa Nation in cultivating opportunities that lead to greater wealth, employment and capacity-building for Ktunaxa citizens and the Nation as a whole.

Through current Business Units, Nupqu Resources, Kettle River Contracting and ʔamakʔis Transport, Kootenay ʔaq'am Quarry, KEL provides a broad range of professional services to the mining, infrastructure, construction, forestry, power, civil, transportation and public works sectors. Together with our partners, and backed by an experienced professional workforce, KEL is able to support all aspects of land, resource, commercial and industrial development projects and initiatives occurring throughout the Ktunaxa Territory and beyond.

Reporting to the CEO, the KEL CFO is responsible for all KEL's financial matters and oversees KEL's Financial Team.

Responsibilities:

- Oversee all financial operations, including budgeting, accounting, financial reporting and audits.
- Develop and implement financial policies, procedures, and controls to ensure fiscal responsibility and transparency.
- Provide leadership to each Business Unit in the KEL team ensuring effective financial operations.
- Oversee and liaison with all aspects of payroll and ensure all legal and applicable requirements are met as per applicable legislation.
- Provide financial leadership and advice to the CEO and Business Units as required.
- Monitor financial trends, perform risk assessments, and provide recommendations for long-term financial stability.
- Liaison and work with auditors as required.
- Lead financial analysis on required business transactions and business modeling.
- Ensure that all relevant financial regulations, tax laws and reporting standards are followed.
- Identifying areas for cost reductions and implementing strategies for improving operational efficiency.

- Develop tax strategies to minimize tax liabilities and ensure compliance with tax regulations.
- Contributing to strategic initiatives like mergers and acquisitions, evaluating potential investment opportunities and supporting business expansion.
- Design and implement a centralized financial accounting and HR system for a group of businesses.
- Communicating financial performance and strategy to Limited Partners quarterly.
- Exploring new technologies and data analytics to improve financial reporting and decision-making processes.
- Prepare the Annual Report and arrange Annual General Meeting.
- Any other duties as required.

Qualifications:

- 5+ years' experience as a CFO or Controller, First Nation business experience preferred.
- Certified Public Accountant (CPA) designation required.
- University degree in accounting, finance, or related field.
- Experienced leadership in managing a finance team in the mining/industry/service providing companies.

Skills and Abilities:

- High levels of integrity, confidentiality, transparency and accountability.
- Excellent software skills including Sage, Microsoft Office suite including PowerPoint and Excel.
- Strong analytical and financial modeling skills.
- Leadership and team management abilities.
- Strategic thinking and business acumen.
- Excellent communication and presentation skills.
- Ability to prioritize and manage multiple tasks with accuracy and consistency.
- Candidates must be legally entitled to work in Canada and a Criminal Record Check is required.
- Knowledge of working with First Nations and understanding the taxation structure.
- Ability to maintain and build on relationships with the existing management team and their partners.

Salary:

- Salary range \$125,000 - \$140,000, will be dependent on experience and skills of successful candidate.

KEL offers competitive wages and full benefits including health care and RRSP contributions.

This position is a **full-time permanent** in office based out of **Cranbrook, BC**.

Send all applications to brooke.burke@ktunaxaenterprises.ca. We thank everyone for their interest, but we will only be responding to the candidates who we wish to interview.

As we seek to expand opportunities within the Nation, we encourage Ktunaxa citizens and other Indigenous peoples to identify themselves in their cover letter or resume.